



## The National Native American Boarding School Healing Coalition

### Board of Directors Candidate Application

We are interested in receiving applications from candidates with a commitment to Native American communities and who bring expertise in some specific areas:

- Indian boarding school experience;
- Fundraising and development experience;
- Previous board governance experience;
- Financial and/or accounting expertise;
- Tribal council experience;
- Native/indigenous organizations, board, or other leadership positions;
- Human rights, legal and/or justice background.

We are specifically interested in candidates who are Boarding School Survivors who are willing to share their experience and talents to further the mission of the Boarding School Healing Coalition.

Board Member Selection Criteria:

- Enrolled Tribal Member (must verify)
- Strongly Preferred - **Survivor/Attendee** of Indian Boarding School before 1970 (DOI/NABS definition)
- Preferable Skills/Attributes to add to the team of the Board:
  - Knowledge of policy to advocate on NABS Bills
  - Knowledge and capacity for NABS fundraising
  - Descendant of survivors
  - Experience in the Mental Health profession
  - Additional expertise relevant to board oversight, such as legal, finance, research, and education
  - Additional experience in public speaking

Board members are expected to fully participate in quarterly board meetings, annual retreat, working committees and are required to participate in NABS' annual meeting.

**Name** \_\_\_\_\_  
First MI Last Familiar name

**Tribal Affiliation** \_\_\_\_\_

**Are you a federal Indian boarding school survivor (Yes/No)?** \_\_\_\_\_

**Name of Indian boarding school** \_\_\_\_\_ **Years Attended** \_\_\_\_\_

Residence Address \_\_\_\_\_  
Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Employer Name \_\_\_\_\_  
Your title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
Type of business or organization \_\_\_\_\_  
Primary service(s) and area/population served \_\_\_\_\_

Preferred method of contact  Phone Call  Text Message  Email

Please list boards and committees that you serve on, or have served on (business, civic, community, fraternal, political, professional, recreational, religious, social).

Organization	Role/Title	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

Education/Training/Certificates  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Optional – Have you received any awards or honors that you'd like to mention?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How do you feel the Boarding School Healing Coalition would benefit from your involvement on the Board?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Skills, experience and interests** (Please check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Finance, accounting              | <input type="checkbox"/> Education, instruction |
| <input type="checkbox"/> Personnel, human resources       | <input type="checkbox"/> Special events         |
| <input type="checkbox"/> Administration, management       | <input type="checkbox"/> Grant writing          |
| <input type="checkbox"/> Nonprofit experience             | <input type="checkbox"/> Fundraising            |
| <input type="checkbox"/> Community service                | <input type="checkbox"/> Outreach, advocacy     |
| <input type="checkbox"/> Policy development               | Other _____                                     |
| <input type="checkbox"/> Program evaluation               | Other _____                                     |
| <input type="checkbox"/> Public relations, communications | Other _____                                     |

Please list any groups, organizations or businesses that you could serve as a liaison to on behalf of the Boarding School Healing Coalition.

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Please tell us anything else you'd like to share.

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**Please answer the questions below. We understand that not all questions are applicable for all individuals.**

Describe your current and past social change or community work and/or your interest in our work.

With what constituencies do you have the most familiarity? How often and in what ways do you have contact with them?

What special skills would you bring to the Board (e.g. fundraising, financial management, organizational development, media, participation in multi-issue organizations)?

We expect a volunteer time commitment from each Board Member of, at minimum, 2-5 hours/month. Do you foresee having any problems with that?

Please give two references that are familiar with your social change and/or Board work.

Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone (h) \_\_\_\_\_ (w) \_\_\_\_\_  
Organizational Affiliation \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone (h) \_\_\_\_\_ (w) \_\_\_\_\_  
Organizational Affiliation \_\_\_\_\_

Why would you like to serve on our Board of Directors and/or Committees? Any other comments?

**If you wish, you may attach a copy of your resume to this application.**

Below are some expectations that may affect your participation. You should read them carefully as they may affect your interest in filling out the application form.

- 1. Know and support the mission and purpose.** Board members should be familiar with the mission statement and the purpose of the organization and share similar values of the organization. The organization should be one of your top three priorities of worthy causes.
- 2. Establish policy** that fits with mission and purpose. The board sets policy, the staff implements policy.
- 3. Monitor finances.** Board members have fiscal responsibilities for the organization's finances. This includes knowing what the budget is, approving the budget, approving a fundraising plan to meet that budget, and ensuring that staff administers the budget and fundraising plan as approved. After the end of the fiscal year, it includes understanding and approving the year-end financials.
- 4. Be aware of legal requirements.** Board members are responsible for ensuring that the policies and programs meet all legal requirements.
- 5. Contributions:** All board members are encouraged to contribute time and skill that will advance the organization mission, i.e., by providing assistance with grant writing, sharing marketing expertise, fundraising and/or making monetary contributions, if the board member has the capacity to contribute monetarily.
- 6. Fundraising.** All board members will engage their contacts to fundraise and/or open doors for gifts. All board members are encouraged to volunteer time towards at least one action item of NABS's annual fundraising plan. Board members are expected to attend and support fundraising events. Fundraising training is provided for all board members.

**7. Participate in community outreach.** All board members are expected to represent the organization positively to the community. A board member should be a spokesperson and advocate for the organization.

**8. Support NABS strategic plan.** As board members, you are responsible for supporting and offering input to NABS strategic plan with attainable goals and objectives for staff to carry out.

**9. Support the Chief Executive Officer.** The board is expected to help the CEO meet the objectives of NABS. Directors who have a solid understanding of relevant business or professional experience can provide valuable guidance and counsel. The board is not responsible for supervising other staff members.

**10. Attend meetings and serve on committees.** Each board member is expected to attend every board meeting and encouraged to serve on committees when relevant. Our board meets quarterly, and committees meet between each quarterly board meeting.

By signing or typing your name below, you attest that all the information in this application is true to the best of your knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please submit your application via email to Tom Kinley at [tkinley@nabshc.org](mailto:tkinley@nabshc.org) by 5 PM EST on Friday, November 22, 2024. Please include "Board of Directors" in the subject line.*

Thank you for applying.

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**For Board Use Only**

Nominee has had a personal meeting with either Executive staff, Board President, or other Board member. **Date** \_\_\_\_\_

Nominee reviewed by the committee. **Date** \_\_\_\_\_

Nominee proposed to the Board. **Date** \_\_\_\_\_

Board action Elected/Rejected **Date** \_\_\_\_\_

Action taken by the board \_\_\_\_\_

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