POSITION SUMMARY
Oral Historians (three individuals) will interview and document the oral histories of survivors of Indian Boarding Schools in the United States over a 2-year period. This unprecedented collection of recorded experiences of boarding school survivors is part of a large project of the National Native American Board School Healing Coalition (NABS). Oral Historians will be supervised by and provided guidance by the Oral History Project Senior Director.

ABOUT US
The National Native American Boarding School Healing Coalition is boldly leading the movement for truth, justice and healing for Indigenous peoples impacted by U.S. Indian boarding schools. We are Indigenous-led with 100% of the Board of Directors and Officers being Native American and Alaska Native.

- We are a coalition of 955 members and growing, including Tribal Nations, Tribal enrolled individuals, allies, and organizations.
- We use our coalition voice to educate others about the truth of the Indian boarding school policies, experiences, and genocidal legacy.
- We expose the truth about Indian boarding schools through research and education.
- We lead action towards justice and healing for our children, families, and communities.
- We advocate for accountability through policy change at all levels, including the call for a federal Truth and Healing Commission on Indian boarding schools.
- We make resources available to raise awareness and support healing from the intergenerational trauma Native peoples continue to experience.
- We are publicly launching the National Indian Boarding School Digital Archive (NIBSDA) this year, a first-of-its-kind Digital Asset Management System capable of organizing and displaying historical boarding school records and materials for every identified boarding school institution.

ORAL HISTORIAN
What You Will Do

- Travel to a new state monthly, staying on site for one week to conduct oral histories of survivors of Indian boarding schools, working remotely the remainder of the month
- Review all consent forms and required paperwork with interviewees to ensure full understanding and voluntary participation
- Work closely with project team members to reach out to and identify survivors and invite them to share their experiences
• Conduct pre-interviews and post-interview follow up
• Transcribe interviews and prepare transcripts to meet grant requirements
• Speak with survivors by phone and in person
• Create respectful and safe interview environments
• Explain the goals of the project with project participants
• Collaborate with team members to process content, compile and preserve information
• Ensure all protocols are followed
• Participate in project evaluation to improve processes and outcomes

What You Bring
Must-Haves
• Knowledge of the Native American and Alaska Native boarding school history, legacy, and impacts
• Familiarity with and work experience in Native American communities
• Background conducting oral history interviewing and qualitative research, including knowledge of professional practices and ethics
• Strong emotional regulation - the stories collected range in levels of privacy, sensitivity, trauma, graphic and potentially trauma inducing content
• Deep respect for individuals and groups and their stories
• Ability to work with a diverse team and work independently, balancing priorities and meeting deadlines
• Experience working remotely with proven time management skills

Nice-to-Haves
• Background in one or more of the following areas: social work, therapy, rehabilitation, recruitment, library science, memory studies or journalism
• Technical writing experience
• Knowledge of Indigenous research best practices and ethics
• Experience transcribing recorded interviews
• Experience working with multiple ages and generations, especially engaging elders in community and conversation.
• Familiarity with trauma-informed care, healing practices
• Experience with project management or research software, such as Salesforce, Basecamp, Otter.ai, other

COMPENSATION AND BENEFITS
This position is salaried, commensurate with experience, ranging from $60,000 to $70,000 annually. Benefits include health, dental, vision, life, and disability insurance with full premiums paid by NABS for the employee and 75% paid by NABS for dependents/partner, a 401(k) match up to 4% of salary, and paid family leave for qualifying events. Employees earn 4 weeks of paid time off each year, and get paid winter break the last two weeks of December.
The successful candidate will have the opportunity to work with a dynamic team committed to Native communities. We strongly encourage applications from Native peoples with experience working with Native communities.

**WORK ENVIRONMENT**

- This position is 40 hours a week with heavy computer use
- 1 week per month on site/on location, and remaining time remote. Individual hotel rooms provided for lodging and travel provided
- Travel to 20 states
- Intensive days with two interviews scheduled each day during the week on site

**HOW TO APPLY:**

By August 31, 2023, send an email to Tony Nguyen at Tony@movementtalent.org with “Oral Historian” in the subject line.

Applications must include the following all in one PDF:

- Cover letter (no more than 1 page) with short answers to the following questions:
  - Why are you interested in this position?
  - What values or lived experiences do you have that connect to our mission?
  - What is the best advice you’ve ever received?
- Resume or Curriculum Vitae
- Three professional references with titles, emails, phone numbers, and relationship

*NABS is an Equal Opportunity Employer committed to a work environment free of all forms of discrimination, harassment, and violence. All employment and contracting decisions are based on merit, competence, performance, and organization needs. NABS prioritizes work to empower and include people from Indigenous communities who have been impacted by U.S. Indian Boarding School policies. We are proud of our collaborative and wellness-focused culture where all people feel safe to bring their whole selves. Our culture attracts top talent with shared values that form the foundation of a great work environment!*